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OS REGISTRY

4 DEC 1980  
FILE

*Reports 5*

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]  
Director of Security

SUBJECT: Office of Security Significant Activities  
Week of 27 November 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 27 November - 3 December 1980 were highlighted by the following items:

a. On 2 December, two representatives of the Office of Security presented a 20-minute briefing on the counterintelligence threat and basic security safeguards to approximately 350 members of the Transition Team appointed by the President-Elect. The briefing was requested by Mr. Richard Allen, National Security Advisor to the President-Elect, and was afforded with the concurrence of the DCI (U)

b. During the reporting period, a member of the Domestic Security Branch, in company with security officers from NPIC [REDACTED] visited NSA to be briefed on the plans for the film destruction/silver recovery facility to be built at Fort Meade. The facility will be run by NSA but is intended for use by all member agencies of the Intelligence Community. (U)

c. Early in the morning of 27 November, a fire broke out in one of the construction trailers at the [REDACTED] building site. The trailer, which belonged to Miller and Long, the major subcontractor

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on the building, was completely gutted with a loss of over \$20,000 worth of tools and equipment. The Fairfax County Fire Marshal conducted an investigation and concluded that the fire was apparently caused by a short circuit in some electrical equipment which was contained in the trailer. (U)

d. Overseas support activities included the departure of one Headquarters-based [redacted]

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[redacted]

e. Two officers departed for [redacted] where they will conduct physical security surveys of eight Agency facilities. These facilities include offices of [redacted]

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[redacted]

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f. A member of the Safety Group arrived in [redacted] on 27 November and will continue to [redacted] which will complete her overseas inspection trip. (C)

g. An inspection of the tunnel exit, Headquarters Building, closed 1 December 1980 as an entrance, revealed that it meets Life Safety Code requirements as an emergency exit. (U)

h. Industrial security audits began on 1 December and are now under way [redacted]

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[redacted] Industrial security audits [redacted]

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[redacted] are scheduled during the week of 8 December. (C)

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3. Projected Office of Security activity of possible interest at the Directorate level includes:

On 6 December, the [redacted] is scheduled to assist and provide appropriate support to two foreign parties arriving at Kennedy Airport. The groups are composed of [redacted]

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